

PUEBLO COUNTY SHERIFF'S OFFICE

	RELEASE		
Media			
TYPE OF RECORD TO BE RELEASED	YES	NO	Use Discretion
1. "Records of Official Action" (C.R.S. 24-72-303)	X		
Official Action means: an arrest; indictment; charging by information; disposition, pretrial or post-trial release from custody; judicial determination of mental or physical condition; decision to grant, order, or terminate probation, parole, or participation in correctional or rehabilitative programs; and any decision to formally discipline, reclassify, or relocate any person under criminal sentence. (C.R.S. 24-72-302(7))			
2. Media Releases			
(Media Arrest Summary with Bonds, by Name)	X		
Arrests (Name, Charges, Date, Time, Location) (C.R.S. 24-72-303)	X		
** All Social Security Numbers will be redacted **			
** All victim addresses will be redacted **			
Juveniles - will be indicated by Male or Female Juvenile Offender - no names are given			
↳ (address and location of arrest (if same as juvenile's address), booking #, arrest #, and name # will be redacted)			
Incidents of:			
Assault on the Elderly/Disabled, Child Abuse, Domestic Violence,			
Kidnappings, Protection Orders, Restraining Orders, Sex Assaults,			
Sexual Exploitation of a Child, and Unlawful Sexual Exploitation *			
* (location of arrest (if same as victim's address) will be redacted)			
** All victim addresses will be redacted **			

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TYPE OF RECORD TO BE RELEASED	YES	NO	Use Discretion
(Law Incident Summary Report, by Nature)	X		
Incidents of:			
All juvenile offenses/events, Child abuse, Computer Crimes, Dead Body, Domestic Violence,			
Custodial Interference, Family Disturbance, Intoxications, Kidnapping, Medical, Missing Persons,			
Property Watches, Protection Orders, Rape, Restraining Orders/Violations, Sara Missions,			
Sex Offenses - excluding Sex Offender Registrations, Suicides/Attempts, Stand by to Prevent,			
Stalking, Welfare Checks *			
↳ * (addresses will be redacted on all of the above incidents)			
(Law Incident Table) (reports)			
Current events -	X		X
↳ Clearance: If RDA (Referred to District Attorney)		X	
↳ Dispositions: If ACT (Active) or PTL (Patrol Follow up - 3 days)		X	
Burglaries, Criminal Mischief, Theft, Fire, etc.	X		
↳ (only aggregate amount taken will be provided)	X		
Domestic Violence		X	
Juvenile		X	

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3. Record Requests			
Criminal Justice Records (C.R.S. 24-72-304) (except as mentioned above and below)	X		X
↳ If RDA (Referred to District Attorney) report is not releasable		X	
↳ Dispositions on reports of ACT (active) and PTL (patrol follow up - 3 days)		X	
↳ Attachments (Including supplements, evidential notes, investigative notes, diagrams, test results, photographs, original documents, outside agency report, coroner's report, voluntary and witness statements, etc.)		X	
Juvenile Offenders (C.R.S.19-10-901 thru 904) (released only to the juvenile, his/her parents, legal guardian and any other agency stipulated under the Colorado Children's Code)		X	X
Schools - principal or his designee/superintendent of school district or his designee	X		
Sealed Case Reports (C.R.S 24-72-308)		X	
Name of victim - sex assault or alleged sex assault to include witnesses (C.R.S 24-72-304)		X	
4. Traffic Violations	X		
If RDA (Referred to District Attorney) report is not releasable		X	
Traffic Violations (unless sealed) (driver and witness statements and any attachments are not released without special request)	X		
Adult Felony and Misdemeanor	X		X
Juvenile Misdemeanor (released only to the juvenile, his/her parents, legal guardian and any other agency stipulated under the Colorado Children's Code)	X		X
Juvenile Felony (released only to the juvenile, his/her parents, legal guardian and any other agency stipulated under the Colorado Children's Code)	X		X
5. Child Abuse information			X
If RDA (Referred to District Attorney) or FDA (Filed on by District Attorney) report is not releasable		X	
Pursuant to court order	X		
Child Abuse - Only to - (victim, parent or guardian-if not suspect, any agency stipulated under the Colorado Children's Code) (suspect - Use discretion/if no charges filed, if cleared or unfounded - case by case)	X		
Law enforcement agencies concerned	X		
Physician or social services treating child or family	X		
Parent, legal guardian, custodian or any other person responsible for child's health and welfare as long as the requestor is not the suspect	X		
Victim (unless a minor or incompetent)	X		
Investigator of applicant for child care center if applicant has given written consent	X		

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6. Juvenile Offender information - (C.R.S. 19-1-304 (2) (a)) generally releasable to only:			X
If RDA (Referred to District Attorney) or FDA (Filed on by District Attorney) report is not releasable -		X	
Other criminal justice agencies	X		
Parents or legal guardian	X		X
Juvenile in interest	X		X
Juvenile's attorney with signed release	X		X
Victim of juvenile offender (with consent of prosecution)	X		
Another law enforcement agency or agency of interest	X		
School - school's principal or his designee/superintendent or his designee of school district	X		
Members of a child protection team	X		
Juvenile's guardian ad litem	X		
7. Registered Sex Offenders	X		
Listed on the Internet: (C.R.S. 16-22-101)	X		
8. FEES (except to other criminal justice agencies, military, DSS)		X	
Reports up to 10 pages	X		
\$ 5.00			
Each page after 10 pages	X		
.25 per page			
Photos	X		
5.00			
Background Checks	X		
10.00			
911 tapes, use of force tapes, CD's, pictures, etc .	X		
25.00			